

CITY OF RICHMOND
Richmond, Kansas

FINANCIAL STATEMENT
AND
INDEPENDENT AUDITOR'S REPORT

December 31, 2019

CITY OF RICHMOND

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INDEPENDENT AUDITOR'S REPORT

City Council
City of Richmond
Richmond, Kansas

Report on the Financial Statement

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of City of Richmond, Kansas, as of and for the year ended December 31, 2019 and the related notes to the financial statement.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note C; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal controls. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note C of the financial statement, the financial statement is prepared by the City of Richmond, Kansas on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note C and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis of Adverse Opinion on U.S. Generally Accepted Accounting Principles" paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Richmond, Kansas as of December 31, 2019, or changes in financial position and cash flows thereof for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City of Richmond, Kansas as of December 31, 2019, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note C.

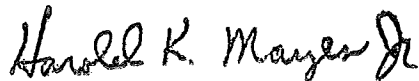
Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditure-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, and schedule of regulatory basis receipts and expenditures-agency funds (Schedules 1, 2 and 3 as listed in the table of contents) are presented for analysis and are not a required part of the basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statement. The information has been subjected to the auditing procedures applied in the audit of the basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statement or to the basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statement as a whole, on the basis of accounting described in Note C.

Prior Year Comparative

We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statements of City of Richmond as of and for the year ended December 31, 2018 (not presented herein), and have issued our report thereon dated December 18, 2019, which contained an unmodified opinion on the basic financial statement. The 2018 basic financial statements and accompanying report are not presented herein, but available in electronic form from the web site of the Kansas Department of Administration at the following link <http://admin.ks.gov/offices/oar/municipal-services>. The 2018 actual column (2018 comparative information) presented in the individual fund schedules of regulatory basis receipts and expenditures – actual and budget for the year ended December 31, 2019 (Schedule 2 as listed in the table of contents) is presented for purposes of additional analysis and is not a required part of the basic financial statement. Such 2018 comparative information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2018 basic financial statement. The 2018 comparative information was subjected to the auditing procedures applied in the audit of the 2018 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2018 basic financial statement or to the 2018 basic financial statements itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2018 comparative information is fairly stated in all material respects in relation to the basic financial statement as a whole for the year ended December 31, 2018, on the basis of accounting described in Note C.



Harold K. Mayes Jr. CPA
Agler & Gaeddert, Chartered
Ottawa, Ks
June 16, 2020

City of Richmond, Kansas

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES AND UNENCUMBERED CASH
REGULATORY BASIS
For the Year Ended December 31, 2019

<u>Fund</u>	<u>Unencumbered Cash Balance Beginning of Year</u>	<u>Prior Year Cancelled Encumbrances</u>	<u>Cash Receipts</u>
Governmental Fund Types			
General	\$ 309,222	\$ 325	\$ 266,301
Special Purpose Funds			
Library	718	0	15,458
Parks and Recreation	5,397	0	7,812
Special Highway	70,392	0	12,585
Fishing	591	0	1,316
Capital Project Funds			
Capital Projects	105,734	0	0
Business Funds			
Water System Operating Account	49,339	0	111,845
Sewer System Operating Account	78,909	0	45,895
	<u>620,302</u>	<u>325</u>	<u>461,212</u>
Related Municipal Entity			
Library	5,750	0	39,778
Library - Capital Improvement	662	0	53
	<u>6,412</u>	<u>0</u>	<u>39,831</u>
Total Reporting Entity	\$ <u><u>626,714</u></u>	\$ <u><u>325</u></u>	\$ <u><u>501,043</u></u>

Composition of Cash:

The accompanying notes are an integral part of this statement.

Statement 1

<u>Expenditures</u>	<u>Unencumbered Cash Balance End of Year</u>	<u>Outstanding Accounts Payable and Encumbrances</u>	<u>Cash Balance End of Year</u>
\$ 258,855	\$ 316,993	\$ 11,688	\$ 328,681
15,458	718	0	718
8,623	4,586	0	4,586
53,999	28,978	0	28,978
4,316	(2,409)	41	(2,368)
9,000	96,734	0	96,734
106,205	54,979	1,647	56,626
34,912	89,892	226	90,118
<u>491,368</u>	<u>590,471</u>	<u>13,602</u>	<u>604,073</u>
42,845	2,683	0	2,683
0	715	0	715
<u>42,845</u>	<u>3,398</u>	<u>0</u>	<u>3,398</u>
\$ <u><u>534,213</u></u>	\$ <u><u>593,869</u></u>	\$ <u><u>13,602</u></u>	\$ <u><u>607,471</u></u>
Bank accounts:			
City		\$	627,794
Library			<u>3,398</u>
Total reporting entity			631,192
Less agency funds			<u>(23,721)</u>
		\$	<u><u>607,471</u></u>

The accompanying notes are an integral part of this statement.

CITY OF RICHMOND

NOTES TO FINANCIAL STATEMENT

December 31, 2019

NOTE A. MUNICIPAL REPORTING ENTITY

The City of Richmond is incorporated under the laws of the State of Kansas and operates under an elected Mayor-Council form of government. This financial statement presents the City of Richmond (the municipality). Also presented in the financial statement is Library which is a related municipality entity. The Library provides library services to the area. The Library board is appointed by the City. The City appropriates and distributes tax monies to the Library.

NOTE B. REGULATORY BASIS FUND TYPES

The accounts of the City are organized and operated on the basis of funds. A fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The City potential could have the following types of funds.

General Fund – the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Special Purpose Funds – used to account for the proceeds of specific tax levies and other specific revenues sources (other than Capital Project and tax levies for long-term debt) that are intended for specific purposes.

Bond and Interest Fund – used to account for the accumulation of resources, including tax levies, transfers from other funds and used to make payments of general long-term debt.

Capital Project Fund – used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

Business Fund – funds financed in whole or part by fees charged to users of goods or services (i.e. enterprise and internal service funds etc.).

Trust Fund – funds used to report assets held in trust for the benefit of the municipal financial reporting entity (i.e. pension funds, investment trust funds, private purpose trust funds which benefit the municipality reporting entity scholarship funds, etc). The City did not have any trust funds for the year presented.

Agency Fund – funds used to report assets held by the municipal reporting entity in purely a custodial capacity (payroll clearing fund, tax collection accounts, etc.).

NOTE C. BASIS OF ACCOUNTING

Regulatory Basis of Accounting and departure from Accounting Principles Generally Accepted in the United States of America - The KMAAG regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis revenues and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligations against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt assignment to a fund, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than mentioned above.

City of Richmond has approved a resolution that it is in compliance with K.S.A. 75-1120a (c) waiving the requirement for application of generally accepted accounting principles and allowing the municipality to use the regulatory basis of accounting.

CITY OF RICHMOND

NOTES TO FINANCIAL STATEMENT

December 31, 2019

NOTE D. BUDGETARY INFORMATION

Kansas statutes require that an annual operating budget be legally adopted for the general fund, special purpose funds (unless specifically exempted by statute), bond and interest funds, and business funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
3. Public hearing on or before August 15th, but at least ten days after publication of notice of hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in revenue other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for this year.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

Adjustment for Qualifying Budget Credits – Municipalities may use this line item for any budgeted fund. The adjustment would be a positive amount. All budget adjustments must be authorized by Kansas statutes. Examples include: expenditure of federal grant monies, gifts and donations, and receipts authorized by law to be spent as if they were reimbursed expenses.

All legal annual operating budgets are prepared using the regulatory basis of accounting in which revenues are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the municipality for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year-end.

Spending in funds which are not subject to the legal annual operating budget requirements is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing board. The following funds are not required to have a published budget.

Capital Improvements

Library

Library - Capital Improvement

NOTE E. DEPOSITS AND INVESTMENTS

City

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the bank to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

CITY OF RICHMOND

NOTES TO FINANCIAL STATEMENT

December 31, 2019

NOTE E. DEPOSITS AND INVESTMENTS – continued

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. Government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Concentration of credit risk - State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405. The City has no investments.

Custodial credit risk – deposits: Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. There were no designated "peak periods" during the year. All bank deposits were legally secured at December 31, 2019.

At December 31, 2019, the carrying amount of the City's bank deposits was \$627,794 and the bank balance was \$638,303. The bank balance was held by one bank resulting in a concentration of credit risk. The difference between carrying amount and bank balance is outstanding checks and deposits. Of the bank balance, \$250,000 was covered by federal depository insurance coverage and \$388,303 was covered by pledged securities.

Custodial credit risk – investments: For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments be adequately secured. The City had no such investments at year end.

Library

K.S.A. 9-1401 establishes the depositories which may be used by the Library. The statute requires banks eligible to hold the Library's funds have a main or branch bank in the county in which the Library is located, or in an adjoining county if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the bank to pledge securities for deposits in excess of FDIC coverage. The Library has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the Library's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. Government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The Library has no investment policy that would further limit its investment choices.

Concentration of credit risk - State statutes place no limit on the amount the Library may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405. The Library has no investments.

Custodial credit risk – deposits: Custodial credit risk is the risk that in the event of a bank failure, the Library's deposits may not be returned to it. State statutes require the Library's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka, except during designated "peak periods" when required coverage is 50%. There were no designated "peak periods" during the year. All bank deposits were legally secured at December 31, 2019.

At December 31, 2019, the carrying amount of the Library's bank deposits was \$3,398 and the bank balance was \$4,611. The bank balance was held by two banks resulting in a reduction in concentration of credit risk. The difference between carrying amount and bank balance is outstanding checks and deposits. Of the bank balance, \$4,611 was covered by federal depository insurance coverage.

CITY OF RICHMOND

NOTES TO FINANCIAL STATEMENT

December 31, 2019

NOTE E. DEPOSITS AND INVESTMENTS – continued

Library - continued

Custodial credit risk – investments: For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments be adequately secured. The City had no such investments at year end.

NOTE F. INTERFUND TRANSFERS

Operating transfers were as follows:

<u>Transfer from:</u>	<u>Transfer to:</u>	<u>Statutory Authority</u>	<u>Amount</u>
No transfers in 2019			\$ -

NOTE G. OTHER LONG-TERM OBLIGATIONS FROM OPEARTIONS

Other Post Employment Benefits: As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the City is subsidizing the retiree's health insurance plan because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been qualified in this financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (CORBA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

Death and Disability Other Post Employment Benefits: As provided by K.S.A. 74-4927, disabled members in the Kansas Public Employees Retirement System (KPERS) receive long-term disability benefits and life insurance benefits. The plan is administered through a trust held by KPERS that is funded to pay annual benefit payments. The employer contribution rate is set at 1% for the year ended December 31, 2019.

Compensated Absences: Employees of the City are entitled to paid vacation and paid sick days off, depending on job classification, length of service and other factors. It is impractical to estimate the amount of compensation for future absences, and accordingly, no liability has been recorded in the accompanying financial statements. The City's policy is to recognize the costs of compensated absences when actually paid to employees.

NOTE H. DEFINED BENEFIT PENSION PLAN

General Information about the Pension Plan

Plan description. The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et. seq. Kansas law establishes and amends benefit provisions. KPERS issues a publically available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at www.kpers.org or by writing to KPERS (611 South Kansas, Suite 100, Topeka, KS 66603) or by calling 1-888-275-5737.

Contributions - KSA 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009, and KPERS 3 members were first employed in a covered position on or after January 1, 2015. Effective January 1, 2015 Kansas law established the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2, and KPERS 3 members.

CITY OF RICHMOND

NOTES TO FINANCIAL STATEMENT

December 31, 2019

NOTE H. DEFINED BENEFIT PENSION PLAN - continued

Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1 and KPERS 2 and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate for the Death and Disability Program) and the statutory contribution rate was 8.89% for the fiscal year ended December 31, 2019. Contributions to the pension plan from the City were \$6,761 for the year ended December 31, 2019.

Net Pension Liability

At December 31, 2019, the City's proportionate share of the collective net pension liability reported to KPERS was \$65,635. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2018, which was rolled forward to June 30, 2019. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis accounting does not recognize long-term debt, this liability is not reported in these financial statements.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at www.kpers.org or can be obtained as described above.

NOTE I. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the City carries commercial insurance. Settlement of claims has not exceeded commercial insurance coverage in any of the last three fiscal years.

NOTE J. OTHER INFORMATION

Ad Valorem Tax Revenue: The determination of assessed valuation and the collections of property taxes for all political subdivisions in the State of Kansas is the responsibility of the various counties. The County Appraiser's office annually determines assessed valuation and the County Clerk spreads the annual assessment to the taxing units. One-half of the property taxes are due December 20 and distributed to the City by January 20 to finance a portion of the current year's budget. The second half is due May 20 and distributed to the City by June 5. The City draws available funds from the County Treasurer's office at designated times throughout the year.

Reimbursed Expenses: The City records reimbursable expenditures in the fund that makes the disbursement and records reimbursement as receipts in the same fund. For purposes of budgetary comparisons, the reimbursements are shown as adjustments for qualifying budget credits.

Compliance with Kansas Statutes: References made herein to the statutes are not intended as interpretations of law, but are offered for consideration of the State Director of Accounts and Reports and interpretation by the legal representative of the municipality.

The City appears to be in violation of K.S.A. 10-1113 and K.S.A. 10-1121. The Fishing Fund had a negative cash balance of \$2,368 and a negative unencumbered cash balance of \$2,409 as of December 31, 2019.

The City has exceeded budget in the Fishing Fund. The City is not aware of any other violations.

CITY OF RICHMOND

NOTES TO FINANCIAL STATEMENT

December 31, 2019

NOTE J. LONG-TERM DEBT

During 2016, the City issued general obligation bonds pursuant to K.S.A. 65-163u and K.S.A. 10-101 *et seq.* The total amount of the bonds issued during 2016 was \$742,000 at an interest rate of 2.625% with a final maturity date of 12/17/2055.

Changes in long-term liabilities for the City for the year ended December 31, 2019, were as follows:

Issue	Interest Rate	Date of Issue	Amount of Issue	Date of Final Maturity		
General obligation bonds:						
Series 2015	2.625%	12/17/2015	742,000	12/17/2055		
	Balance Beginning of Year	Additions	Payments	Net Change	Balance End of Year	Interest Paid
General obligation bonds:						
Series 2015	\$ 709,030	\$ 0	\$ 11,572	\$ (11,572)	\$ 697,458	\$ 18,612

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity: are as follows:

Principal:	2020	2021	2022	2023	2024
General obligation bonds	\$ 11,876	\$ 12,188	\$ 12,507	\$ 12,836	\$ 13,173

Interest:					
General obligation bonds	18,308	17,996	17,677	17,348	17,011
Total principal and interest	\$ 30,184	\$ 30,184	\$ 30,184	\$ 30,184	\$ 30,184

Principal:	2025-2029	2030-2034	2035-2039	2040-2044	2045-2049
General obligation bonds	\$ 71,236	\$ 81,089	\$ 92,306	\$ 105,074	\$ 119,608

Interest:					
General obligation bonds	79,685	69,831	58,615	45,846	31,312
Total principal and interest	\$ 150,921	\$ 150,920	\$ 150,921	\$ 150,920	\$ 150,920

Principal:	2050-2054	2055	Total
General obligation bonds	\$ 136,153	\$ 29,412	\$ 697,458

Interest:			
General obligation bonds	14,768	772	389,169
Total principal and interest	\$ 150,921	\$ 30,184	\$ 1,086,627

CITY OF RICHMOND

NOTES TO FINANCIAL STATEMENT

December 31, 2019

NOTE K. SUBSEQUENT EVENTS

Subsequent Events: The City evaluated subsequent events through June 16, 2020 the date the financial statements were available to be issued. No subsequent events were identified which require disclosure.

**REGULATORY BASIS
SUPPLEMENTARY INFORMATION**

City of Richmond, Kansas

SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET
(Budgeted Funds Only)
Regulatory Basis
For the Year Ended December 31, 2019

<u>Fund</u>	<u>Certified Budget</u>	<u>Adjustments for Qualifying Budget Credits</u>
Governmental Type Funds		
General	\$ 548,087	\$ 0
Special Purpose Funds		
Library	16,166	0
Parks and Recreation	12,603	0
Special Highway	81,424	0
Fishing	2,247	0
Business Funds		
Water System Operating Account	132,335	0
Sewer System Operating Account	115,895	0

See Independent Auditor's Report.

	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance Over (Under)
\$	548,087	\$ 258,855	\$ (289,232)
	16,166	15,458	(708)
	12,603	8,623	(3,980)
	81,424	53,999	(27,425)
	2,247	4,316	2,069
	132,335	106,205	(26,130)
	115,895	34,912	(80,983)

See Independent Auditor's Report.

City of Richmond, Kansas

Schedule 2a

GENERAL FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2019

(With comparative actual totals for the prior year ended December 31, 2018)

			2019		
	2018		Actual	Budget	Variance Over (Under)
	Actual		Actual	Budget	(Under)
Receipts					
Taxes					
Ad valorem property tax	\$ 103,105	\$	\$ 107,766	\$ 118,452	\$ (10,686)
Delinquent taxes	2,346		9,314	7,000	2,314
Vehicle tax	15,485		14,838	16,244	(1,406)
RV tax	2,527		201	177	24
16/20M Vehicle Tax	0		40	42	(2)
Commercial vehicle	1,783		1,686	2,502	(816)
Watercraft tax	46		49	0	49
Sales and use tax	74,457		78,590	80,110	(1,520)
Franchise tax	28,840		24,365	26,286	(1,921)
Dog/cat licenses	50		90	0	90
Building permits	650		176	2,500	(2,324)
Fines and fees	31		0	500	(500)
Trash	24,605		24,022	25,000	(978)
Interest	325		348	325	23
Miscellaneous	7,774		4,816	0	4,816
Other	0		0	5,000	(5,000)
Reimbursements	308		0	0	0
Total receipts	<u>262,332</u>		<u>266,301</u>	\$ <u>284,138</u>	\$ <u>(17,837)</u>
Expenditures					
General Government					
Personal Services	85,670		79,009	\$ 86,000	\$ (6,991)
Health Insurance	11,057		9,352	11,225	(1,873)
Contractual Services	137,640		93,842	145,000	(51,158)
Insurance	28,751		29,234	25,712	3,522
Materials and supplies	8,439		8,483	15,000	(6,517)
Cash forward Capital Outlay	0		0	181,491	(181,491)
Machinery and equipment	919		0	0	0
Remittances	25		75	0	75
Total general expenditures	<u>272,501</u>		<u>219,995</u>	<u>464,428</u>	<u>(244,433)</u>
Street Lights					
Contractual	<u>15,338</u>		<u>15,989</u>	<u>20,000</u>	<u>(4,011)</u>
Trash					
Contractual services	<u>25,438</u>		<u>22,871</u>	<u>26,000</u>	<u>(3,129)</u>
Transfers Out	<u>0</u>		<u>0</u>	<u>37,659</u>	<u>(37,659)</u>
Total expenditures	<u>313,277</u>		<u>258,855</u>	\$ <u>548,087</u>	\$ <u>(289,232)</u>

See Independent Auditor's Report.

City of Richmond, Kansas

Schedule 2a

GENERAL FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
For the Year Ended December 31, 2019
(With comparative actual totals for the prior year ended December 31, 2018)

			<u>2019</u>		
		<u>2018</u>			<u>Variance</u>
		<u>Actual</u>		<u>Actual</u>	<u>Over</u>
				<u>Budget</u>	<u>(Under)</u>
Receipts over (under) expenditures	\$	(50,945)	\$	7,446	
Unencumbered Cash, beginning of year		360,167		309,222	
Prior Year Cancelled Encumbrances		<u>0</u>		<u>325</u>	
Unencumbered Cash, end of year	\$	<u><u>309,222</u></u>	\$	<u><u>316,993</u></u>	

See Independent Auditor's Report.

City of Richmond, Kansas

Schedule 2b

SPECIAL PURPOSE FUNDS
LIBRARY FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
For the Year Ended December 31, 2019
(With comparative actual totals for the prior year ended December 31, 2018)

		2019		Variance
	2018	Actual	Budget	Over
	Actual			(Under)
Receipts				
Taxes				
Ad valorem property tax	\$ 11,577	\$ 12,436	\$ 13,670	\$ (1,234)
Delinquent taxes	296	1,130	0	1,130
Vehicle taxes	1,876	1,670	1,824	(154)
16/20M Vehicle Tax	0	5	5	0
RV tax	304	23	20	3
Commercial Vehicle tax	221	189	281	(92)
Watercraft tax	6	5	0	5
Total receipts	14,280	15,458	\$ 15,800	\$ (342)
Expenditures				
Culture and recreation				
Appropriations	13,928	15,458	\$ 16,166	\$ (708)
Total expenditures	13,928	15,458	\$ 16,166	\$ (708)
Receipts over (under) expenditures	352	0		
Unencumbered Cash, beginning of year	366	718		
Unencumbered Cash, end of year	\$ 718	\$ 718		

See Independent Auditor's Report.

City of Richmond, Kansas

Schedule 2c

SPECIAL PURPOSE FUNDS
PARKS AND RECREATION FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
For the Year Ended December 31, 2019
(With comparative actual totals for the prior year ended December 31, 2018)

		<u>2019</u>		
	<u>2018</u>	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>
	<u>Actual</u>			<u>Over</u>
				<u>(Under)</u>
Receipts				
Taxes				
Ad valorem property tax	\$ 5,920	\$ 6,324	\$ 6,951	\$ (627)
Delinquent taxes	116	523	0	523
Vehicle taxes	883	852	933	(81)
16/20M Vehicle Tax	0	2	2	0
RV tax	144	12	10	2
Commercial vehicle tax	102	96	144	(48)
Watercraft tax	<u>3</u>	<u>3</u>	<u>0</u>	<u>3</u>
Total receipts	<u>7,168</u>	<u>7,812</u>	\$ <u>8,040</u>	\$ <u>(228)</u>
Expenditures				
Parks and Recreation				
Contractual services	0	169	\$ 6,279	\$ (6,110)
Materials and supplies	0	642	0	642
Appropriation	<u>6,986</u>	<u>7,812</u>	<u>6,324</u>	<u>1,488</u>
Total expenditures	<u>6,986</u>	<u>8,623</u>	\$ <u>12,603</u>	\$ <u>(3,980)</u>
Receipts over (under) expenditures	182	(811)		
Unencumbered Cash, beginning of year	<u>5,215</u>	<u>5,397</u>		
Unencumbered Cash, end of year	\$ <u>5,397</u>	\$ <u>4,586</u>		

See Independent Auditor's Report.

City of Richmond, Kansas

Schedule 2d

SPECIAL PURPOSE FUNDS
SPECIAL HIGHWAY FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2019

(With comparative actual totals for the prior year ended December 31, 2018)

		<u>2019</u>		
	<u>2018</u>			<u>Variance</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Over</u>
				<u>(Under)</u>
Receipts				
Intergovernmental				
State funds	\$ 12,425	\$ 12,585	\$ 12,250	\$ 335
Total receipts	<u>12,425</u>	<u>12,585</u>	<u>\$ 12,250</u>	<u>\$ 335</u>
Expenditures				
Contractual	1,998	0	\$ 71,424	\$ (71,424)
Materials and supplies	<u>0</u>	<u>53,999</u>	<u>10,000</u>	<u>43,999</u>
Total expenditures	<u>1,998</u>	<u>53,999</u>	<u>\$ 81,424</u>	<u>\$ (27,425)</u>
Receipts over (under) expenditures	10,427	(41,414)		
Unencumbered Cash, beginning of year	<u>59,965</u>	<u>70,392</u>		
Unencumbered Cash, end of year	\$ <u>70,392</u>	\$ <u>28,978</u>		

See Independent Auditor's Report.

City of Richmond, Kansas

Schedule 2e

SPECIAL PURPOSE FUNDS

FISHING

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2019

(With comparative actual totals for the prior year ended December 31, 2018)

		2019		Variance
	2018	Actual	Budget	Over
	Actual			(Under)
Receipts				
State aid	\$ 985	\$ 1,316	\$ 1,300	\$ 16
Total receipts	985	1,316	<u>1,300</u>	<u>16</u>
Expenditures				
Contractual	1,955	2,667	\$ 1,247	\$ 1,420
Materials and supplies	587	1,649	1,000	649
Total expenditures	2,542	4,316	<u>2,247</u>	<u>2,069</u>
Receipts over (under) expenditures	(1,557)	(3,000)		
Unencumbered Cash, beginning of year	2,148	591		
Unencumbered Cash, end of year	\$ <u>591</u>	\$ <u>(2,409)</u>		

See Independent Auditor's Report.

City of Richmond, Kansas

Schedule 2f

SPECIAL PURPOSE FUNDS
CAPITAL IMPROVEMENT FUND
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
For the Year Ended December 31, 2019
(With comparative actual totals for the prior year ended December 31, 2018)

	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>
Receipts		
Transfers in	\$ <u>0</u>	\$ <u>0</u>
Total receipts	<u>0</u>	<u>0</u>
Expenditures		
Contractual Services	<u>44,902</u>	<u>9,000</u>
Total expenditures	<u>44,902</u>	<u>9,000</u>
Receipts over (under) expenditures	(44,902)	(9,000)
Unencumbered Cash, beginning of year	<u>150,636</u>	<u>105,734</u>
Unencumbered Cash, end of year	\$ <u><u>105,734</u></u>	\$ <u><u>96,734</u></u>

See Independent Auditor's Report.

City of Richmond, Kansas

Schedule 2g

BUSINESS FUNDS
WATER SYSTEM OPERATING ACCOUNT
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2019

(With comparative actual totals for the prior year ended December 31, 2018)

		2019		
	2018			Variance
	Actual	Actual	Budget	Over
				(Under)
Receipts				
Charges for services - water	\$ 95,447	\$ 109,037	\$ 100,000	\$ 9,037
Bulk sales	2,856	1,742	2,000	(258)
Reconnection Fee	175	0	500	(500)
Miscellaneous	497	1,066	0	1,066
	<u>98,975</u>	<u>111,845</u>	<u>102,500</u>	<u>9,345</u>
Total receipts				
Expenditures				
Water				
Personal Services	39,898	37,498	\$ 39,000	\$ (1,502)
Health Insurance	0	0	4,644	(4,644)
Contractual Services	10,694	33,849	45,000	(11,151)
Materials and supplies	20,314	1,908	5,000	(3,092)
Cash forward Capital Outlay	0	0	5,307	(5,307)
Remittances	2,909	2,766	3,200	(434)
	<u>73,815</u>	<u>76,021</u>	<u>102,151</u>	<u>(26,130)</u>
Total water expenditures				
Debt service				
GO Bond Payments	30,184	30,184	30,184	0
	<u>103,999</u>	<u>106,205</u>	<u>132,335</u>	<u>(26,130)</u>
Total expenditures				
Receipts over (under) expenditures	(5,024)	5,640		
Unencumbered Cash, beginning of year	54,363	49,339		
Unencumbered Cash, end of year	\$ <u>49,339</u>	\$ <u>54,979</u>		

See Independent Auditor's Report.

City of Richmond, Kansas

Schedule 2h

BUSINESS FUNDS
SEWER SYSTEM OPERATING ACCOUNT
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2019

(With comparative actual totals for the prior year ended December 31, 2018)

		<u>2019</u>		
	<u>2018</u>			<u>Variance</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Over</u>
				<u>(Under)</u>
Receipts				
Charges for services - sewer	\$ 45,943	\$ 45,497	\$ 44,394	\$ 1,103
Miscellaneous - salvage	<u>398</u>	<u>398</u>	<u>0</u>	<u>398</u>
Total receipts	<u>46,341</u>	<u>45,895</u>	\$ <u>44,394</u>	\$ <u>1,501</u>
Expenditures				
Sewer				
Personal Services	24,474	23,133	\$ 30,000	\$ (6,867)
Health Insurance	3,602	0	4,644	(4,644)
Contractual Services	7,082	11,584	8,000	3,584
Materials and supplies	4,524	195	2,500	(2,305)
Cash forward Capital Outlay	<u>0</u>	<u>0</u>	<u>70,751</u>	<u>(70,751)</u>
Total expenditures	<u>39,682</u>	<u>34,912</u>	\$ <u>115,895</u>	\$ <u>(80,983)</u>
Receipts over (under) expenditures	6,659	10,983		
Unencumbered Cash, beginning of year	<u>72,250</u>	<u>78,909</u>		
Unencumbered Cash, end of year	\$ <u>78,909</u>	\$ <u>89,892</u>		

See Independent Auditor's Report.

City of Richmond, Kansas

Schedule 2i

RELATED MUNICIPAL ENTITY
LIBRARY
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS

For the Year Ended December 31, 2019

(With comparative actual totals for the prior year ended December 31, 2018)

	2018		2019
	Actual		Actual
Receipts			
City appropriation	\$ 13,928	\$	15,458
NEKLS grant	11,877		12,233
NEKLS CE Grant	800		1,000
NEKLS KLTA reimbursements	260		102
State Aid	0		131
E-rate	1,179		960
Donations/Memorials	1,328		795
Fines / Copies	823		249
Fund Raisers	3,917		5,361
Other Grants	500		1,923
Summer Reading	0		20
Miscellaneous	495		296
Reimbursements	362		0
Township	250		250
Notable Books Grant	2,226		0
Wal-Mart/Dollar General Grant	2,000		1,000
	<hr/>		<hr/>
Total receipts	39,945		39,778
	<hr/>		<hr/>
Expenditures			
Salaries and wages	23,751		25,571
Payroll Taxes	2,052		2,103
Automation	450		450
Utilities	1,607		1,475
Phone & Internet	1,764		2,063
Collection Material - Books	3,396		3,644
Movies/music	1,679		1,818
Periodicals	100		110
E-Content	100		100
Insurance	770		606
Summer reading	248		254
Other Programs	156		164
Continuing education	1,646		1,613
Postage courier	284		250
Office supplies	483		621
Repair/Maintenance	0		0
Staff & Board Subscriptions	0		80
Fund Raisers	166		188
Hoopla	218		273
Donations/Memorials	0		0
Wal-Mart Giving Grant	0		836
Miscellaneous	554		448
Other Grants	800		0
Computers/office	32		0
Notable Books Grant	223		0
Employee/trusts	214		178
	<hr/>		<hr/>

See Independent Auditor's Report.

City of Richmond, Kansas

Schedule 2i

RELATED MUNICIPAL ENTITY
LIBRARY
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
For the Year Ended December 31, 2019
(With comparative actual totals for the prior year ended December 31, 2018)

	2018		2019
	Actual		Actual
Total expenditures	\$ 40,693	\$	42,845
Receipts over (under) expenditures	(748)		(3,067)
Unencumbered Cash, beginning of year	6,498		5,750
Unencumbered Cash, end of year	\$ 5,750	\$	2,683

See Independent Auditor's Report.

City of Richmond, KansasSchedule 2j

RELATED MUNICIPAL ENTITY
LIBRARY-CAPITAL IMPROVEMENT
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS

For the Year Ended December 31, 2019

(With comparative actual totals for the prior year ended December 31, 2018)

	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>
Receipts		
Interest	\$ 1	\$ 3
Miscellaneous	<u>150</u>	<u>50</u>
Total receipts	151	53
Expenditures	<u>0</u>	<u>0</u>
Receipts over (under) expenditures	151	53
Unencumbered Cash, beginning of year	<u>511</u>	<u>662</u>
Unencumbered Cash, end of year	\$ <u><u>662</u></u>	\$ <u><u>715</u></u>

See Independent Auditor's Report.

City of Richmond, Kansas

Schedule 3

AGENCY FUND
SCHEDULE OF CASH RECEIPTS AND EXPENDITURES
REGULATORY BASIS
For the Year Ended December 31, 2019

	<u>Balance Beginning of Year</u>	<u>Cash Receipts</u>	<u>Cash Disbursements</u>	<u>Add Back Encumbrances</u>	<u>Balance End of Year</u>
Payroll clearing	\$ 10,263	\$ 142,534	\$ 151,300	\$ 373	\$ 1,870
Sales tax clearing	152	981	758	0	375
Water meter acct.	4,647	0	4,647	0	0
Penalty clearing	7,343	8,786	0	0	16,129
Deposit clearing acct.	<u>10,468</u>	<u>(958)</u>	<u>4,163</u>	<u>0</u>	<u>5,347</u>
Total	\$ <u>32,873</u>	\$ <u>151,343</u>	\$ <u>160,868</u>	\$ <u>373</u>	\$ <u>23,721</u>

See Independent Auditor's Report.